



Performance description & tasks

BIM Manager MEP & Media





What is the content of performance?

This performance description is part of our general contract basis.

As a BIM Manager MEP & Media we are specialized on Building Information Modeling and digital opportunities. As an independent company we provide advice through many phases in projects similar to a usual contract of advisors. As a BIM Manager we limit very often time and budget and realize organizational adapting. We arrange a project platform in a limited scope. Mainly 3D data is for us the first topic and contents the most important information.

As a central contact we guide and motivate designer, engineers and other participants. Very often that is focusing the MEP disciplines and architecture. Starting with concept-, execution and installation designs, we could see randomly the compliance, deficits or consistency with regulatory and official technical standards.

In addition, we can make an enormous contribution to teams with construction, drawing, calculation and testing. Up to the preparation of technical specifications, we can offer many details with this service.

This activity completely replaces old, well-known professional titles. This replaces the client consultant, design manager, contractor coordinator, site manager and team leader for MEP specialist designers.

Strategy

We see us as a member of the respective project or client team and provide mainly the assistance of construction phases with quality assurance. Already in concept phases, we assess external services for deficits or consistency. We provide independent hints for strategy and necessary measures and technical topics. We can document sporadically important topics and behavior of participants.

Surveillance

Contractual or quality compliance and quality deviation are precedents. Permanent and early detection of defects or faults could be organized with existing supervising teams. We assist to avoid high construction costs.

Many examinations in the planning and construction sector, allow us to contribute and point out which supplementary offers or costs may occur. In single claims we can assist to judge who could possibly be responsible to pay. In all projects, situations develop in which specialist engineers, assembly planners or builders and they could very early know how to follow the best project course. We communicate at eye level with internal and external multidisciplinary contacts.

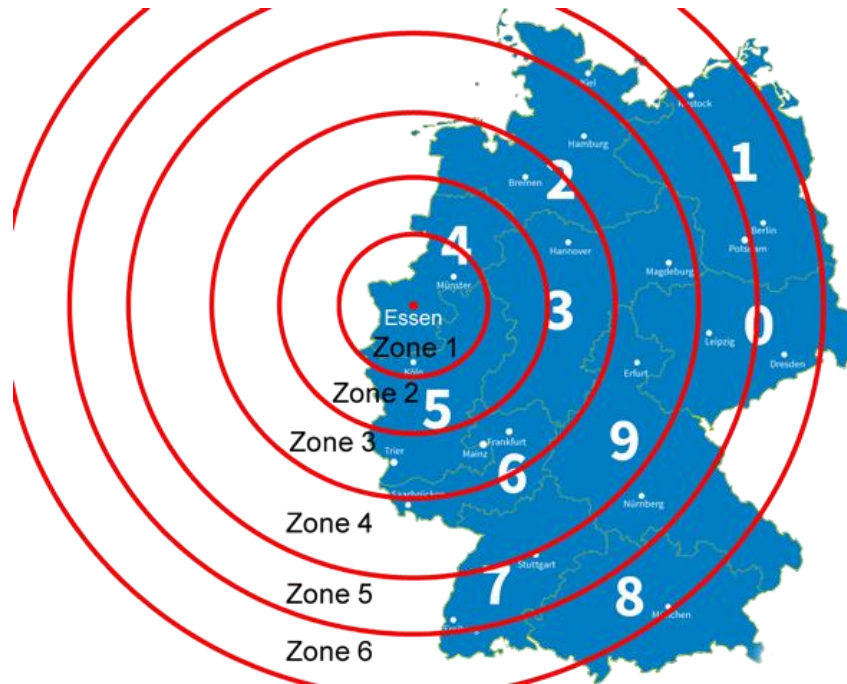
Schedules can be checked and maintained in regular meetings, just together with external companies, engineering firms and of course builders. Deviations and supplementary services are discussed and maintained precisely in schedules. Changes to keep the schedules actual could have their roots in various topics.



What is included in daily rates?

- **Central Contact Person**
in interface function between clients, general contractors or planning offices in the planning, construction, maintenance and operation of building services. Coordination of scheduling and technical issues in the project.
- **Checks and Optimization**
random inspection and on-site quality control according to the available planning and also the installations. Advising from the beginning for an optimization of the external planning. Management of working groups, so that the client requests can be implemented.
- **Schedule Coordination**
Minimizing of additional or extending building schedules or renewals, by simply review the schedule, maintenance or supervision. Schedule for the technical planning, construction and coordinated construction and technical appointments are occurring. Random inspection of external companies regarding to compliance with supplementary- and main-order services.
- **Communication**
With internal and external participants even with motivation and respect on eye level.
- **The daily rates contents:**
 - Volunteering
 - Deeper expertise
 - Site visits
 - Participation in meetings
 - Presentations in front of teams
 - Advisor liability insurance
 - Accommodation and meals, if available
 - Provision of one IT work place, without certain licenses for example
 - Provision of one company vehicle with one-time arrival and departure per week inside the time frame of the calculated daily rate.

Are arrival and departure included in daily rates per week?



Distance-zones

The figure shows an example of distance zones in Germany, from the central point in Essen.

Content of daily rates

We calculate according to the following table-system. So that travel costs and times can be covered with daily rates.

Special trips

There are usually no travel costs if arrival and departure are just once a week. Some customers are wishing special trips during our services. The travel times we have to cover with daily rates. Special trips ordered by the customer are charged with 0.50€/Km as an option, on top of daily rates.

Zones	Maximum distance in km
1	100
2	200
3	300
4	400
5	500
6	600
7	700

Color legend of the zone	Arrivals and departures are included
	In a daily rate with normal activity
	In a daily rate with reduced activity
	In two daily rates with reduced or no activity